

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

October 24, 2016

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:35 p.m. to set the agenda for the November 14th meeting.

Present: Councilman Gay, Councilman Grasso, Councilman Heritage, Councilman Hodgkins, Supervisor Grattidge, Deputy Clerk Laurie Kruppenbacher, Attorney Van Vranken.

RESOLUTION # 157

Abstract of Claims

Motion by Councilman Hodgkins
Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #120, voucher numbers 574 - 611, in the amount of \$43,186.76 and Abstract #10, voucher number 552 in the amount of \$337.21.

Vote: All Ayes, No Nays. **CARRIED.**

RESOLUTION # 158

Approval of Minutes

Motion by Councilman Gay
Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the Town Board Meeting Minutes from October 11, 2016.

Vote: All Ayes, 1 Abstain-Grasso. **CARRIED.**

ANNOUNCEMENTS

Brush Pick up will be done the week of October 24 through October 28th. Brush should be curbside by October 23rd as the trucks will only pass by each street once.

November 8th is Election Day. Districts 1, 3 and 4 vote at the Town Hall and District 2 votes at the West Charlton Fire Department. Polls are open 6:00 am - 9:00 pm.

The Town offices will be closed Tuesday November 8th for Election Day and Friday November 11th for Veterans Day.

DISCUSSION

The Sales Tax report for the month was \$136,140.00 and the Mortgage Tax was \$14,130.00.

Supervisor Grattidge sent an email to the Board prior to the meeting regarding the Town's electrical usage pricing. We had locked in at 8 cents a kilowatt previously. Our supplier has proposed a two or three year lock in at 5.7 cents a kilowatt. This would again provide us with a dependable cost.

Councilman Grasso asked what the market rate is right now and discussion regarding timing and pricing continued.

Supervisor Grattidge responded that the Town would go back to two bills from National Grid if we don't take this offer. It was agreed that this is a good price to lock in for three years.

Resolution# 159

Resolution authorizing the Supervisor to renew the contract with the Constellation Energy at a lower rate for 3 years

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has authorized the Supervisor to renew the contract with Constellation Energy to lock in the rate of 5.7 cents per kwh for the period of 3 years beginning December 15, 2016.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge brought up a request by the Highway department to have a part time clerical position approved. The position would be 4 hours weekly capped at \$2800.00 and no benefits. We also eliminate the extra laborer in the summer.

Councilman Hodgkins spoke with Mike Emerich about this proposal and stated Mike was fine with this proposal.

Supervisor Grattidge said we are just discussing putting this in the 2017 budget.

Councilman Heritage has concern of why now after so many years is it needed?

Councilman Grasso responded that the expectations of this job continue to evolve and the paper work continues to increase. We can look at it as the best use of a person's time and what we pay them. The difference in what we pay a clerk at a much lower rate than the Highway Superintendent and we can get better record keeping from the clerk position. We are adding manpower to the Town but the value we receive is worth the cost. Board discussion continued.

Supervisor Grattidge stated that he can amend the 2017 preliminary budget. The dollar amounts will remain the same. We can shift the summer help line to say clerk and we may have to divide between the summer budget and winter budget. The line will be split to reflect the line for \$2800.00 and whatever is on top of that will be shifted to road construction.

Resolution# 160

Resolution authorizing the Highway Superintendent to hire Christa Agans as a part-time clerk in the Highway Department

Motion by Supervisor Grattidge

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has authorized the Highway Superintendent to hire Christa Agans as a part-time clerk for the Highway Department to work a maximum of 4 hours a week with an annual cap of \$2,800.00.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge stated that the 2nd request was to have this position start immediately. This would be an amendment to the 2016 budget or are we comfortable with letting this position start in January. Christa has been filling in for Jeremy and ends that job this week and could start with the 4 hours starting the next pay period.

Councilman Hodgkins responded that we should get this going now if we need the information

Councilman Grasso there is an advantage to the having the person on the books and up to speed before the start of the year so I am not opposed to this starting immediately.

Councilman Gay I look at this as a test period before the beginning of the year to see how she does

Councilman Hodgkins plans on meeting with them both on the expectations of the position.

Supervisor Grattidge added, timely vouchers, and when the agencies come for purchasing their fuel for the town that we have a better sequence of when the fuel is delivered and when the agencies come to get it.

Councilman Grasso requested that when the Board annually sits down with each department and review with them we add the Highway to this list.

Supervisor Grattidge suggested we create a position of Hwy Dept part time clerk filled by Christa Agans at a rate of \$13.20 per hour and starting Wednesday October 26, 2016 for 4 hours per week.

RESOLUTION # 161

Resolution to allow the part-time Highway Department Clerk to begin work on October 26th

Motion by Councilman Gay

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board hereby authorizes Christa Agans, Clerk to the Highway Department to begin employment on October 26th at the rate of \$13.20 per hour with a maximum of 4 hours to be worked per week.

Vote: All Ayes, No Nays **CARRIED**

Supervisor Grattidge received information from Lansing Engineers regarding Pine Hollow and the completion of their roads. They are asking that the town take over the roads and thus reduce their Bond money.

Deer Run is also working towards completing their roads also. I would anticipate the Town Engineer to have information regarding this next month.

Supervisor Grattidge- We have not heard from Charlton Oil amending their plan they had presented and will need to generate a notice thru Zoning Administrator to move them along regarding their new plan.

We received information from our new representative Kevin Eagan from Charter Communications which is Time Warner. We are looking for additional wiring in town. There are residents that would like cable in their area, mostly west and north part of town to get increased internet. We also have not had an update on our franchise agreement. This has been in limbo as Time Warner has been involved in their merger with Charter. This needs to be reviewed again.

Supervisor Grattidge stated that we have a resolution authorizing the appointment of a temporary highway employee with the Town of Charlton Highway Department to fill a temporary vacancy.

Resolution #162

A resolution authorizing the appointment of a temporary Highway Employee with the Town of Charlton Highway Department

Motion by Councilman Hodgkins

Seconded by Councilman Gay

Vote: All Ayes, No Nays. **CARRIED**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 162

October 24, 2016

A RESOLUTION AUTHORIZING THE APPOINTMENT OF A TEMPORARY HIGHWAY
EMPLOYEE WITH THE TOWN OF CHARLTON HIGHWAY DEPARTMENT
TO FILL A TEMPORARY VACANCY

WHEREAS, on September 12, 2016, the Town Board approved a resolution authorizing the appointment of temporary highway employee Christa Agans with the Town of Charlton Highway Department, and

WHEREAS, Highway Superintendent Michael Emerich has advised that temporary employee Christa Agans will terminate her temporary appointment on October 25, 2016, and

WHEREAS, Highway Superintendent Michael Emerich has requested that he be authorized to appoint a successor temporary employee, David Paro for a period commencing October 25, 2016 and for an indeterminate period until such time as Highway Department employee Jeremy Almy is able to return to work.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Highway Superintendent, Michael Emerich, to make the appointment of David Paro as a temporary highway employee in order to provide necessary Town services, commencing on October 25, 2016 and for an indeterminate period until such time as Highway Department employee Jeremy Almy is able to return to work and which temporary appointment shall be paid at the rate of \$14.00 per hour with no other benefits to such employee.

BE IT FURTHER RESOLVED, that this temporary appointment shall accrue no vested rights to this position.

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|-------------|---------------------|---------|----------------------|-----|
| Moved by | Councilman Hodgkins | Voting: | Councilman Gay | Aye |
| | | | Councilman Grasso | Aye |
| Seconded by | Councilman Gay | | Councilman Heritage | Aye |
| | | | Councilman Hodgkins | Aye |
| | | | Supervisor Grattidge | Aye |

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: October 24, 2016

Brenda Mills, Town Clerk

RESOLUTION #163

Resolution to authorize Patti Hensler to rent the Community Center on November 12th.

Motion by Councilman Heritage

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the Community Center rental application from Patti Hensler for a birthday party on November 12, 2016

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge requested a motion that they go into executive session immediately after the Town Board Agenda meeting to discuss a personnel issue.

RESOLUTION #164

Motion to go into Executive Session

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

Vote: All Ayes, No Nays. **CARRIED**

The Meeting adjourned at 8:10 p.m. and Executive session adjourned at 8:45 with no action taken.

Respectfully submitted,

Laurie Kruppenbacher
DeputyTown Clerk